United States Postal Service

Draft Redline 10/30/2026

Postage Statement—Package Services and Parcel Select Destination Entry

Post Office: Note Mail Arrival Date & Time (Do Not Round-Stamp)

Use this form for all Package Services (Bound Printed Matter,Library Mail,Media Mail) and Parcel Select Destination Entry. Library Mail and Media Mail may be combined.

Mailer

Permit Holder Name, Address, Email, Telephone

EPS Cust. Ref. No. _____ CRID _____

Mailing Agent (If other than permit holder) Name, Address, Telephone

CRID _____

Mail Owner (If other than permit holder) Name, Address

CRID _____

Mailing

Post Office of Mailing	Mailer's Mailing Date	Federal Agency Cost Code	Statement Seq. No.	Hold For Pickup (HFPU)	No. and type of Containers
				# of pieces _____	_____ Sacks _____ Flat Trays _____ Pallets _____ Other
Type of Postage ☐ Permit Imprint ☐ Metered	Processing Category ☐ Flats ☐ Parcels	Total # of Pieces in Mailing	SSF Transaction#		
		Total Weight	Permit #	Customer Generated Electronic Labels ☐ DelCon ☐ SigCon	
For Barcoded Pieces, Enter Date of Address Matching and Coding __ __/__ __/__ __ __ __	Packaging Based on ☐ Piece Count ☐ Weight ☐ Both	Weight of a Single Piece __ __.__ __ __ __ pounds Combined Mailing/Discount/Incentive ☐ Mixed Class ☐ Single Class ☐ Catalogs			

Postage

Parts Completed (Select all that apply): ☐ A ☐ B ☐ C ☐ S ☐ Z

1		**Subtotal Postage** (Add parts totals)	
2	Price at Which Postage Affixed (Check one). ☐ Correct ☐ Lowest ☐ Neither Complete if mailing includes pieces bearing metered/PC Postage.	__ pcs. x $_____._____ = **Postage Affixed**	-
3		**Incentive/Discount Flat Dollar Amount**	-
4	**Permit #**_____	**Net Postage Due (Line 1 +/- Lines 2, 3)**	
		Fuel Surcharge Percentage effective on mailing date _____	

new line

USPS Use Only

Additional Postage Payment (State reason)		
Add additional payment to net postage due for affixed or permit imprint—choose one only.	**Total Adjusted Postage Affixed**	
Postmaster: Report Total Postage in **AIC 131** (Permit Imprint Only)	**Total Adjusted BPM Postage Permit Imprint**	
Postmaster: Report Total Postage in **AIC 124** (Permit Imprint Only)	**Total Adjusted Media Mail/Library Mail Postage Permit Imprint**	
Postmaster: Report Total Postage in **AIC 211** (Permit Imprint Only)	**Total Adjusted Parcel Select Postage Permit Imprint**	

Certification

Incentive/Discount Claimed: _____

The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and that the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment.

Privacy Notice: For information regarding our Privacy Policy visit *www.usps.com.*

Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form	Telephone

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To be completed in non-PostalOne! sites

Weight of a Single Piece __ __.__ __ __ __ pounds	Total Weight	Are postage figures at left adjusted from mailer's entries? ☐ Yes ☐ No If yes, reason:	Round Stamp (Required) Payment Date
Total Pieces	Total Postage		
Presort Verification Performed? (If required) ☐ Yes ☐ No			
I CERTIFY that this mailing has been inspected for each item below if required: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)		Date Mailer Notified / Contact	
		By (Initials) / Time AM PM	
USPS Employee's Signature		Print USPS Employee's Name	

This form and mailing standards are available on Postal Explorer at ***pe.usps.com.***

Package Services

Part A — Bound Printed Matter

Nonpresorted — Flats

		Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A1	Origin					

Carrier Route — Flats

	Entry	Piece Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A2	None					
A3	DSCF					
A4	DDU					

Carrier Route — Flats with Simplified Addressing

	Entry	Piece Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A5	None					
A6	DSCF					
A7	DDU					

Presorted — Flats

	Entry	Piece Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A8	None					
A9	DSCF					
A10	DDU					
A11	Detached Address Label					

* Full Service Intelligent Mail, promotions, incentives, and other discounts-see Instructions page for additional information.

A12	**BPM Flats Total** (Add lines A1 — A11)	

Catalog Incentive**

A13	DISPLAY ONLY	Nonpresorted Flats-Number of Eligible Pieces _____ x $_____ =	
A14	DISPLAY ONLY	Carrier Route Flats-Number of Eligible Pieces _____ x _____ =	
A15	DISPLAY ONLY	Presorted Flats-Number of Eligible Pieces _____ x _____ =	

**This mailing contains pieces that meet the requirements for the Catalog Incentive.

Full Service Intelligent Mail Option

A16	DISPLAY ONLY	Flats-Number of Pieces that Comply _____ x _____ =	

Package Services

Part A — Bound Printed Matter — Continued

Nonpresorted — Parcels

		Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A17	Origin					

Carrier Route — Parcels

	Entry	Piece Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A18	None					
A19	DSCF					
A20	DDU					

Presorted — Parcels

	Entry	Piece Price	No. of Pieces	Subtotal Postage	Discount Total*	Total Postage
A21	None					
A22	DSCF					
A23	DDU					

* Promotions, incentives and other discounts - see instructions page for additional information.

A24	**BPM Parcels Total** (Add lines A17 — A23)	

Catalog Incentive*

A25	DISPLAY ONLY	Nonpresorted Parcels-Number of Eligible Pieces _____ x $_____ =	
A26	DISPLAY ONLY	Carrier Route Parcels-Number of Eligible Pieces _____ x _____ =	
A27	DISPLAY ONLY	Presorted Parcels-Number of Eligible Pieces _____ x _____ =	

*This mailing contains pieces that meet the requirements for the Catalog Incentive.

A28	**Part A Total** (Line A12 or A24)	

Package Services

Part B — Library Mail and Media Mail

Library Mail

		Price	No. of Pieces	Subtotal Postage	Discount Total	Total Postage
B1	Single-Piece					

Media Mail

		Price	No. of Pieces	Subtotal Postage	Discount Total	Total Postage
B2	Single-Piece					

B3	**Part B Total** (Add lines B1 — B2)	

Parcel Select

Add New Columns

Part C — Destination Entry

Parcel Select

	Entry	Parcel/Oversized/Dimensional	Price	Piece Fuel Surcharge	No. of Pieces	Subtotal Postage	Subtotal Fuel Surcharge	Discount Total	Total Postage
C1	DRPDC	Parcels NSA Only							
C2	DSCF	Parcels 5-Digit NSA Only							
C3	DSCF	Parcels							
C4	DHUB	Parcels							
C5	DDU	Parcels							
C6	DRPDC	Oversized NSA Only							
C7	DSCF	Oversized 5-Digit NSA Only							
C8	DSCF	Oversized							
C9	DHUB	Oversized							
C10	DDU	Oversized							
C11	DRPDC	Dimensional NSA Only							
C12	DSCF	Dimensional 5-Digit NSA Only							
C13	DSCF	Dimensional							
C14	DHUB	Dimensional							
C15	DDU	Dimensional							

C16	**Part C Total** (Add lines C1 — C15)	

Extra Services and Fees

Part S

		Fee	No. of Pcs. or Lbs.	Subtotal Postage	Discount Total	Total Postage
S1	Certificate of Mailing (3 or more - Form 3665)					
S3	Collect on Delivery (COD)					
S4	USPS Tracking (parcels only)					
S5	Insurance					
S7	Signature Confirmation Restricted Delivery					
S8	Return Receipt Electronic					
S9	Return Receipt (Form 3811)					
S11	Signature Confirmation (parcels only)					
S12	Parcel Airlift (PAL)					
S15	Adult Signature 21 Required					
S16	Adult Signature 21 Restricted Delivery					
S17	Picture Permit Imprint					
S19	Certificate of Bulk Mailing (Form 3606-D)					
S20	Sunday Delivery					
S21	Same Day					
S22	Extended Coverage					
S23	Package Quality Noncompliance Fee					
S26	Next Day					
S28	Hazardous Material Transportation					
S29	Perishables					
S31	Insurance Restricted Delivery					
S32	Collect on Delivery Restricted Delivery					
S35	USPS Tracking Plus					
S37	Adult Signature 18 Required NSA Only					
S38	Adult Signature 18 Restricted Delivery NSA Only					
S46	Nonstandard Fee - DRPDC NSA Only > 22" <= 30"					
S47	Nonstandard Fee - DSCF > 22" <= 30"					
S48	Nonstandard Fee - DDU > 22" <= 30"					
S49	Nonstandard Fee - DRPDC NSA Only > 30"					
S50	Nonstandard Fee - DSCF > 30"					
S51	Nonstandard Fee - DDU > 30"					
S52	Nonstandard Fee - DRPDC NSA Only > 2 Cubic Ft					
S53	Nonstandard Fee - DSCF > 2 Cubic Ft					
S54	Nonstandard Fee - DDU > 2 Cubic Ft					
S58	Nonstandard Fee - DHUB > 22" <= 30"					
S59	Nonstandard Fee - DHUB > 30"					
S60	Nonstandard Fee - DHUB > 2 Cubic Ft					
S61	Nonstandard Fee - Characteristics - DSCF					
S62	Nonstandard Fee - Characteristics - DHUB					
S63	Nonstandard Fee - Characteristics - DDU					
S65	Nonstandard Fee - Characteristics - DRPDC NSA Only					
S71	HAZMAT Handling Fee					
~~S72~~	~~HAZMAT Noncompliance Fee~~ **Remove line**					

Items mailed with Extra Services must meet the mailing standards for the extra service.

S99	**Part S Total** (Add lines S1 — S71)	

Part Z - Promotions, Incentives, Discounts - Optional/Display Only*

***Not intended to be used for postage calculations.**

Incentives

	Code	Incentive	Amount
Z14	CT	Catalog Incentive	

Z21	Part Z - Incentives Total (Enter Z14)	

Discounts

		Discount	Amount
Z24		Full-Service Intelligent Mail Option	

Z30	Part Z - Discounts Total (Enter Z24)	

Package Services and Parcel Select Destination Entry — Instructions

Use this form for all Package Services (Bound Printed Matter, Library Mail, Media Mail) and Parcel Select Destination Entry.

Step 1: Complete Mailer and Mailing sections on page 1. The Mailer section must be completely filled in, including the

Permit Holder in the first box, the Mailing Agent, if any as described below, in the second box, and the Mail Owner, as described below, if other than the Permit Holder, in the third box.

Mailing Agent: The mailing agent is a business entity, organization, or individual acting on behalf of one or more mail owners by providing mailing services for which the mail owners compensate the mailing agent. A business entity, organization, or individual whose services define it as a mailing agent may also be considered a mail owner, but only for its own mail or the mail of its subsidiaries. Mailing agents include, but are not limited to the following: Printer, letter shop, address list provider/manager; mail preparer, postage payment provider, mailing logistics provider, mailing tracking provider, ad agency, and mailing information manager.

Mail Owner: The mail owner is the business entity, organization, or individual who makes business decisions regarding the mailpiece content, directly benefits from the mailing, and ultimately pays for postage on the mailpiece directly or by way of a mailing agent.

Step 2: Determine which part(s) to complete for your mailing, as follows: **Part A:** Bound Printed Matter (BPM) Flats or Parcels; **Part B:** Library Mail and Media Mail; **Part C:** Parcel Select Destination Entry; **Part S:** Extra Services

Step 3: Complete applicable part(s) as follows:

Part A: Nonpresorted BPM is charged a per-piece price based on weight and zone. Enter applicable per-piece price in "Price" column. Multiply per-piece price by corresponding number of pieces and enter in "Total" column.

All pieces must be reported on the appropriate line at the full published price (not including the Full Service Intelligent Mail incentive). Pieces that comply with the Full Service Intelligent Mail option requirements are additionally reported on the line provided.

Permit Imprint mailings, round off to four decimal places. Add line-item totals and enter sum in Part A Total box. Do not round.

Presorted and Carrier Route BPM are charged a per-pound price and a per-piece price. Note: For pieces weighing one pound or less, calculate per-pound postage for a one pound piece.

Permit Imprint: Enter corresponding per-piece price for all zones in column one. Multiply applicable per-piece price by number of pieces per zone and enter in "Pieces Subtotal" column. Compute per-pound postage by multiplying the unrounded weight of a single piece (one pound per piece, minimum) by the number of pieces per zone; enter result in "No. of Pounds" column. Multiply the applicable Pound Price by the number of pounds. Do not round. Enter result in Pound Subtotal column. Add Pieces Subtotal, Pound Subtotal, any Discounts, and enter result in "Total" column. Add line-item totals and enter sum in Part/Total box. Do not round.

Parts B-C: These categories of mail are charged a per-piece price.

Permit Imprint: Multiply number of pieces by applicable per-piece price. Round each result off to four decimal places. Add the products and enter in Subtotal Postage column. Multiply the applicable per piece price by the active Fuel Surcharge Percentage. Round off each result to two decimal places and enter in Piece Fuel Surcharge column. Multiply Piece Fuel Surcharge by the number of pieces and enter in Subtotal Fuel Surcharge column. Add line-item Subtotal Postage and Subtotal Fuel Surcharge, subtract Discount Totals and enter result in Part/Total box. Do not round.

New

Postage Affixed: Compute applicable postage for a single piece. Round up to next tenth of a cent (three decimal places). Enter single-piece amount(s) in appropriate line in "Price" column; multiply times corresponding number of pieces; enter result in Subtotal Postage column. Multiply the applicable per piece price by the active Fuel Surcharge Percentage. Round off each result to two decimal places and enter in Piece Fuel Surcharge column. Multiply Piece Fuel Surcharge by the number of pieces and enter in Subtotal Fuel Surcharge column. Add line-item Subtotal Postage and Subtotal Fuel Surcharge, subtract Discount totals and enter result in Part/Total box. Do not round.

Package Services and Parcel Select Destination Entry — Instructions — Continued

Use this form for all Package Services (Bound Printed Matter, Library Mail, Media Mail) and Parcel Select Destination Entry.

Part S: Extra Services are charged a per-piece price. **moved from previous page**

Permit Imprint: Multiply price for requested extra service(s) by number of pieces. Enter result in "Total" column. Add the line-item totals and enter sum in Part S Total box.

Postage Affixed: Multiply price for requested extra service(s) by number of pieces. Round off to three decimal places. Enter result in "Total" column. Add line-item totals and enter sum in Part S Total box. Do not round.

Step 4: Go to Postage section on page 1. Place a check mark in the appropriate box(es) to show which part(s) you have completed. Add the postage from the Part/Total box for each completed section; round off to the nearest whole cent (two decimal places); enter sum in Total Postage. For postage affixed mailings round off to three decimal places.

Step 5: Complete the line for Postage Affixed mailings. Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces by the postage affixed. Put the total in the Postage Affixed block.

Step 6: Calculate Net Postage Due by subtracting Postage Affixed from the Total Postage. For permit imprint mailings, the Net Postage Due is the amount that will be withdrawn from the permit imprint account listed in the Permit # box in the Mailing section. For postage affixed mailings, the Net Postage Due is the amount that must be tendered in addition to that already affixed to the mail, and it may be tendered by any of the applicable methods including withdrawal from an advance deposit account that can be listed by Permit # on the Net Postage Due line.

Step 7: Read and sign the Certification section, including your telephone number. Attach all completed parts and submit with the mailing. (Do not include blank pages.)

Further Information About Discount Total Columns

Promotion Discounts are calculated and applied after all other discounts and incentives are applied at each line/product level.

If multiple promotion discounts apply, each promotion is calculated based on the same postage subtotal (for each line/product level), after other discounts and incentives are applied.

Further Information About Part Z — Promotions, Incentives, Discounts - Optional/Display Only

Part Z is an optional, display-only part. This part summarizes the information on promotions, discounts, and incentives that were received on prior parts of the postage statement. This part is not used to calculate promotions, discounts, or incentive amounts; rather summarize the amounts that were already processed elsewhere on the statement. This part is intended for reporting and display purposes only, and is marked as an optional part.

The promotions, discounts and incentives are documented as aggregate amounts by the type of promotion, discount, and incentive. For example, a promotion, or discount, or incentive applies to mailpieces listed across lines (sorts/entries), or spans multiple parts of the statement, the total amount will be combined and shown as a single value (per promotion, discount or incentive) in Part Z.

For credit-based incentives, if credits from multiple periods are claimed in the statement, they will also be aggregated and displayed as a single total amount in Part Z.

Part Z is primarily used for market dominant products. Additions of promotions, discounts and incentives may be published as part of the current market dominant updates. Removal of promotions, discounts and incentives may be published with the next cycle of market dominant updates.

For more information on mailing standards, prices, and fees please go to Postal Explorer at ***pe.usps.com***.